www Authoring Group 3 Meeting Minutes

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| Minutes Taken By: | Lubo Tsenkov |
| Date: | 01/11/2019 – changed from what planned, due to the shop not working on Thursday morning |
| Time: | 10:30 – 11:00 |
| Meeting Location: | The “Little Green Larder” shop |
| Present: | Euan, Jamie, Ruth, Sam |
| Absent: | Lubo (they told me what happened) |

Action Minutes

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| Topic | Discussion | Action | Action By |
| Any ideas | Talking and discussing with the person form the shop | Getting some ideas | All present |
| Notes |  | Taking notes about the ideas | Euan |

Next Meeting

Monday – 04.11.19 – in the QMB (some changes may occur until then)